

# Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation  
*Focused on the revitalization of Bourne's Downtown*

## Minutes of the Meeting

April 13, 2015

**DRAFT – DRAFT – DRAFT**

Bourne Town Hall

Attending: Selectman Stephen Mealy, Joe Carrara, Pam Matheson, Coreen Moore, Jon Nelson, David O'Connor, Sallie Riggs, George Sala, Kathy Zagzebski.

Open meeting: Facilitator Sallie Riggs opened the meeting at 10:32 am.

Minutes: Sallie asked for corrections or additions to the Minutes of March 23, 2015. There were no suggested changes and it was then MOVED, SECONDED and VOTED unanimously to approve the Minutes of the meeting of March 23, 2015 as circulated.

Buzzards Bay Park: Sallie reported that she, Pam and David appeared before the Community Preservation Committee where the park request was approved and the funds were designated as Open Space Revenues. Then Sallie was invited to a meeting of the Open Space Committee to brief them on the project since it was Open Space funds that would be designated for the park. The Committee accepted the plan with enthusiasm. Sallie noted that the next appearance will be before the Finance Committee on Wednesday, April 15. That should be the last approval before Town Meeting.

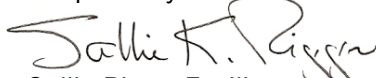
The discussion turned to who would manage the project if the funds are voted. Jon Nelson, Town Facilities Director, said he, working with George Sala and Coreen Moore, would and the first step would be to contract with a designer who would work with the Town through the whole project. The first need would be schematics for the full park design, and then 100% drawings would be generated for individual aspects as needed. It was agreed that a scope of work can be developed now and circulated to potential firms. Then work can begin as soon as the funds are available: July 1.

**ACTION**: Jon, George and Coreen will draft a scope of work for the next meeting's discussion.

Lessons learned from Keystone: Sallie introduced the topic of lessons that could be learned from Keystone's experience as the first major project to come before the Town under the GIZ. The developer has expressed frustration over several items where demands were made after all the permits had been issued and his funding was in place. One solution that she and Coreen had discussed was refining the post-Planning Board decision process whereby the developer, other Town staff including DPW and the Facilities Director, and others review the order of conditions before they are filed. Following a brief discussion, there was consensus to support Coreen in making such changes and to begin by inviting Chris Farrell, Planning Board Chair, to a meeting with the MSSC.

There being no updates or public comments, the meeting adjourned at 11:40 am.

Respectfully submitted

  
Sallie Riggs, Facilitator